

**REMINDER-I**

From

The Chief Architect,  
Department of Urban Planning,  
Chandigarh Administration.

To

Sh. Anuj Kumar,  
S/O Sh. Vajeer,  
Khanda Kheri, Hisar,  
Haryana-125038.  
E-mail: sindhuanuj88@gmail.com

Memo No.(R-7)/Arch-2026/

Dated Chandigarh, the

**Sub:- Document verification for the post of Junior Draftsman on regular basis in the Architecture Wing, Department of Urban Planning, Chandigarh Administration.**

Reference on the subject noted above.

It is requested to appear for Document verification in Room No. 324, 3<sup>rd</sup> Floor, Office of the Chief Architect, Department of Urban Planning, Chandigarh Administration at Old U.T. Secretariat Building, Sector-9, Chandigarh on **08<sup>th</sup> January, 2026 at 10.00 AM** alongwith the following documents in original and one set photocopy:

- (i) Latest Passport Size Photograph (Two Nos.)
- (ii) Application form.
- (iii) Matriculation/Secondary Certificate (issued by the State/Central Education Board and NOT by the Principal/Headmaster of the School/Institution where studied), showing your Date of Birth (in Christian Era).
- (iv) Educational Qualification Certificate, as per the requirement of the Post-category applied for. Mark sheets of all semesters/years issued from a recognized Board/Institution/University, indicating clearly the subjects studied in every semester/year in proof that you are possessing the prescribed educational qualification for the post.
- (v) ICT Certificate as mentioned in the Advertisement.
- (vi) Date of Birth Certificate issued by Government.
- (vii) Caste Certificate, if any, as per the instructions mentioned in the advertisement.
- (viii) Identity Proof like Aadhar Card, PAN Card, Driving license etc.
- (ix) And other relevant documents, if any.

Your candidature is **PROVISIONAL**. The fact that you have been called for document verification does not confer any right to be treated as "**eligible for appointment to the post**". You must therefore ensure that all the conditions of eligibility including the essential qualification as laid down in the advertisement/notice of the examination are fulfilled. If, at any stage, it is found that you do not fulfil any of the condition of the eligibility/suitability or the genuineness of document (candidature is not proven), any information given by you or any claim made by you in your online application form is found to be false, your candidature will be liable to be rejected and you may also be debarred. The final selection will be made after the document verification.

In case you fail to attend the document verification, it will be presumed that you are not interested in the post and your candidature will be treated as **CANCELLED**. No further correspondence will be entertained in this regard.

No liability will be borne by the office in case of postal delay for receiving call letter. No TA/DA will be paid by the office for the journey performed.

-8d-

For      Superintendent Grade-II,  
            Chief Architect,  
            Department of Urban Planning,  
            Chandigarh Administration.

Endst. No: (R-7)/Arch-2026/ 135

Dated: 6/1-26

A copy of above is forwarded to the Chief-Coordinator (Exam. Wing), University Institute of Applied Mgt. Sciences, ArunaRanjit Chandra Hall (Near Post Office), Sector-14, Panjab University, Chandigarh for biometric matching of data of the candidates as per schedule mentioned above and for uploading the document verification schedule on your concerned website.

  
Superintendent Grade-II,

Chief Architect,

Department of Urban Planning,

Chandigarh Administration.

*R*

Endst. No. (R-7)/Arch-2026/

Dated:

A copy of above is forwarded to Sh. Deepak Jain, Architect-cum-Nodal Officer (Computer) with a request to upload the document verification schedule on the official website of this Department.

*-sd-*  
Superintendent Grade-II,

Chief Architect,

Department of Urban Planning,

Chandigarh Administration.

**REMINDER-I**

From

The Chief Architect,  
Department of Urban Planning,  
Chandigarh Administration.

To

Sh. Parveen Sharma,  
S/O Sh. Shiv Kumar,  
Danoda Kalan, Jind,  
Haryana-126152.  
E-mail: monumaan305@gmail.com

Memo No.(R-7)/Arch-2026/

Dated Chandigarh, the

**Sub:- Document verification for the post of Junior Draftsman on regular basis in the Architecture Wing, Department of Urban Planning, Chandigarh Administration.**

Reference on the subject noted above.

It is requested to appear for Document verification in Room No. 324, 3<sup>rd</sup> Floor, Office of the Chief Architect, Department of Urban Planning, Chandigarh Administration at Old U.T. Secretariat Building, Sector-9, Chandigarh on **08<sup>th</sup> January, 2026 at 10.00 AM** alongwith the following documents in original and one set photocopy:

- (i) Latest Passport Size Photograph (Two Nos.)
- (ii) Application form.
- (iii) Matriculation/Secondary Certificate (issued by the State/Central Education Board and NOT by the Principal/Headmaster of the School/Institution where studied), showing your Date of Birth (in Christian Era).
- (iv) Educational Qualification Certificate, as per the requirement of the Post-category applied for. Mark sheets of all semesters/years issued from a recognized Board/Institution/University, indicating clearly the subjects studied in every semester/year in proof that you are possessing the prescribed educational qualification for the post.
- (v) ICT Certificate as mentioned in the Advertisement.
- (vi) Date of Birth Certificate issued by Government.
- (vii) Caste Certificate, if any, as per the instructions mentioned in the advertisement.
- (viii) Identity Proof like Aadhar Card, PAN Card, Driving license etc.
- (ix) And other relevant documents, if any.

Your candidature is **PROVISIONAL**. The fact that you have been called for document verification does not confer any right to be treated as "**eligible for appointment to the post**". You must therefore ensure that all the conditions of eligibility including the essential qualification as laid down in the advertisement/notice of the examination are fulfilled. If, at any stage, it is found that you do not fulfil any of the condition of the eligibility/suitability or the genuineness of document (candidature is not proven), any information given by you or any claim made by you in your online application form is found to be false, your candidature will be liable to be rejected and you may also be debarred. The final selection will be made after the document verification.

In case you fail to attend the document verification, it will be presumed that you are not interested in the post and your candidature will be treated as **CANCELLED**. No further correspondence will be entertained in this regard.

No liability will be borne by the office in case of postal delay for receiving call letter. No TA/DA will be paid by the office for the journey performed.

*sd-*  
For Superintendent Grade-II,  
Chief Architect,  
Department of Urban Planning,  
Chandigarh Administration.

Endst. No.(R-7)/Arch-2026/ 138

Dated: 6-1-26

A copy of above is forwarded to the Chief-Coordinator (Exam. Wing), University Institute of Applied Mgt. Sciences, ArunaRanjit Chandra Hall (Near Post Office), Sector-14, Panjab University, Chandigarh for biometric matching of data of the candidates as per schedule mentioned above and for uploading the document verification schedule on your concerned website.



Superintendent Grade-II,

Chief Architect,

Department of Urban Planning,

Chandigarh Administration.

For



Endst. No. (R-7)/Arch-2026/

Dated:

A copy of above is forwarded to Sh. Deepak Jain, Architect-cum-Nodal Officer (Computer) with a request to upload the document verification schedule on the official website of this Department.



Superintendent Grade-II,

Chief Architect,

Department of Urban Planning,

Chandigarh Administration.

For

From

The Chief Architect,  
Department of Urban Planning,  
Chandigarh Administration.

To

Sh. Ashish Gahlawat,  
S/O Sh. Jagmohan,  
H. No. 722, Saini Vihar, Phase 2 Baltana, Zirakpur,  
Punjab-140604.  
E-mail: ashish1gahlawat@gmail.com  
Memo No.(R-7)/Arch-2026/  
Dated Chandigarh, the

**Sub:- Document verification for the post of Junior Draftsman on regular basis in the Architecture Wing, Department of Urban Planning, Chandigarh Administration.**

Reference on the subject noted above.

It is requested to appear for Document verification in Room No. 324, 3<sup>rd</sup> Floor, Office of the Chief Architect, Department of Urban Planning, Chandigarh Administration at Old U.T. Secretariat Building, Sector-9, Chandigarh on **08<sup>th</sup> January, 2026 at 10.00 AM** alongwith the following documents in original and one set photocopy:

- (i) Latest Passport Size Photograph (Two Nos.)
- (ii) Application form.
- (iii) Matriculation/Secondary Certificate (issued by the State/Central Education Board and NOT by the Principal/Headmaster of the School/Institution where studied), showing your Date of Birth (in Christian Era).
- (iv) Educational Qualification Certificate, as per the requirement of the Post-category applied for. Mark sheets of all semesters/years issued from a recognized Board/Institution/University, indicating clearly the subjects studied in every semester/year in proof that you are possessing the prescribed educational qualification for the post.
- (v) ICT Certificate as mentioned in the Advertisement.
- (vi) Date of Birth Certificate issued by Government.
- (vii) Caste Certificate, if any, as per the instructions mentioned in the advertisement.
- (viii) Identity Proof like Aadhar Card, PAN Card, Driving license etc.
- (ix) And other relevant documents, if any.

Your candidature is **PROVISIONAL**. The fact that you have been called for document verification does not confer any right to be treated as "**eligible for appointment to the post**". You must therefore ensure that all the conditions of eligibility including the essential qualification as laid down in the advertisement/notice of the examination are fulfilled. If, at any stage, it is found that you do not fulfil any of the condition of the eligibility/suitability or the genuineness of document (candidature is not proven), any information given by you or any claim made by you in your online application form is found to be false, your candidature will be liable to be rejected and you may also be debarred. The final selection will be made after the document verification.

In case you fail to attend the document verification, it will be presumed that you are not interested in the post and your candidature will be treated as **CANCELLED**. No further correspondence will be entertained in this regard.

No liability will be borne by the office in case of postal delay for receiving call letter. No TA/DA will be paid by the office for the journey performed.

-Sd-

For Superintendent Grade-II,  
Chief Architect,  
Department of Urban Planning,  
Chandigarh Administration.

A copy of above is forwarded to the Chief-Coordinator (Exam. Wing), University Institute of Applied Mgt. Sciences, ArunaRanjit Chandra Hall (Near Post Office), Sector-14, Panjab University, Chandigarh for biometric matching of data of the candidates as per schedule mentioned above and for uploading the document verification schedule on your concerned website.

For

  
Superintendent Grade-II,  
Chief Architect,  
Department of Urban Planning,  
Chandigarh Administration.

Endst. No. (R-7)/Arch-2026/

Dated:

A copy of above is forwarded to Sh. Deepak Jain, Architect-cum-Nodal Officer (Computer) with a request to upload the document verification schedule on the official website of this Department.

For

  
Superintendent Grade-II,  
Chief Architect,  
Department of Urban Planning,  
Chandigarh Administration.

From

The Chief Architect,  
Department of Urban Planning,  
Chandigarh Administration.

To

Sh. Ajay Kumar,  
S/o Sh. Barjinder Kumar,  
H. No. 16/5, Khuda Ali Sher,  
Chandigarh- 160011.  
E-mail: tanukumar60798@gmail.com

Memo No. (R-7)/Arch-2026/  
Dated Chandigarh, the

**Sub:- Document verification for the post of Junior Draftsman on regular basis in the Architecture Wing, Department of Urban Planning, Chandigarh Administration.**

Reference on the subject noted above.

It is requested to appear for Document verification in Room No. 324, 3<sup>rd</sup> Floor, Office of the Chief Architect, Department of Urban Planning, Chandigarh Administration at Old U.T. Secretariat Building, Sector-9, Chandigarh on **08<sup>th</sup> January, 2026 at 10.00 AM** alongwith the following documents in original and one set photocopy:

- (i) Latest Passport Size Photograph (Two Nos.)
- (ii) Application form.
- (iii) Matriculation/Secondary Certificate (issued by the State/Central Education Board and NOT by the Principal/Headmaster of the School/Institution where studied), showing your Date of Birth (in Christian Era).
- (iv) Educational Qualification Certificate, as per the requirement of the Post-category applied for. Mark sheets of all semesters/years issued from a recognized Board/Institution/University, indicating clearly the subjects studied in every semester/year in proof that you are possessing the prescribed educational qualification for the post.
- (v) ICT Certificate as mentioned in the Advertisement.
- (vi) Date of Birth Certificate issued by Government.
- (vii) Caste Certificate, if any, as per the instructions mentioned in the advertisement.
- (viii) Identity Proof like Aadhar Card, PAN Card, Driving license etc.
- (ix) And other relevant documents, if any.

Your candidature is **PROVISIONAL**. The fact that you have been called for document verification does not confer any right to be treated as "**eligible for appointment to the post**". You must therefore ensure that all the conditions of eligibility including the essential qualification as laid down in the advertisement/notice of the examination are fulfilled. If, at any stage, it is found that you do not fulfil any of the condition of the eligibility/suitability or the genuineness of document (candidature is not proven), any information given by you or any claim made by you in your online application form is found to be false, your candidature will be liable to be rejected and you may also be debarred. The final selection will be made after the document verification.

In case you fail to attend the document verification, it will be presumed that you are not interested in the post and your candidature will be treated as **CANCELLED**. No further correspondence will be entertained in this regard.

No liability will be borne by the office in case of postal delay for receiving call letter. No TA/DA will be paid by the office for the journey performed.

-Sd/-  
For      Superintendent Grade-II,  
            Chief Architect,  
            Department of Urban Planning,  
            Chandigarh Administration.

Endst. No. (R-7)/Arch-2026/ 144

Dated: 6-1-26

✓ A copy of above is forwarded to the Chief-Coordinator (Exam. Wing), University Institute of Applied Mgt. Sciences, ArunaRanjit Chandra Hall (Near Post Office), Sector-14, Panjab University, Chandigarh for biometric matching of data of the candidates as per schedule mentioned above and for uploading the document verification schedule on your concerned website.

  
Superintendent Grade-II,

For Chief Architect,  
Department of Urban Planning,  
Chandigarh Administration.



Endst. No. (R-7)/Arch-2026/

Dated:

A copy of above is forwarded to Sh. Deepak Jain, Architect-cum-Nodal Officer (Computer) with a request to upload the document verification schedule on the official website of this Department.

  
-sd-

Superintendent Grade-II,

For Chief Architect,  
Department of Urban Planning,  
Chandigarh Administration.

From

The Chief Architect,  
Department of Urban Planning,  
Chandigarh Administration.

To

Sh. Ankit,  
S/o Sh. Sarvesh Kumar,  
H. No.3463, Maloya Colony,  
Chandigarh-160025.  
E-mail: saxenaankit273@gmail.com  
Memo No.(R-7)/Arch-2026/  
Dated Chandigarh, the

**Sub:- Document verification for the post of Junior Draftsman on regular basis in the Architecture Wing, Department of Urban Planning, Chandigarh Administration.**

Reference on the subject noted above.

It is requested to appear for Document verification in Room No. 324, 3<sup>rd</sup> Floor, Office of the Chief Architect, Department of Urban Planning, Chandigarh Administration at Old U.T. Secretariat Building, Sector-9, Chandigarh on **08<sup>th</sup> January, 2026 at 10.00 AM** alongwith the following documents in original and one set photocopy:

- (i) Latest Passport Size Photograph (Two Nos.)
- (ii) Application form.
- (iii) Matriculation/Secondary Certificate (issued by the State/Central Education Board and NOT by the Principal/Headmaster of the School/Institution where studied), showing your Date of Birth (in Christian Era).
- (iv) Educational Qualification Certificate, as per the requirement of the Post-category applied for. Mark sheets of all semesters/years issued from a recognized Board/Institution/University, indicating clearly the subjects studied in every semester/year in proof that you are possessing the prescribed educational qualification for the post.
- (v) ICT Certificate as mentioned in the Advertisement.
- (vi) Date of Birth Certificate issued by Government.
- (vii) Caste Certificate, if any, as per the instructions mentioned in the advertisement.
- (viii) Identity Proof like Aadhar Card, PAN Card, Driving license etc.
- (ix) And other relevant documents, if any.

Your candidature is **PROVISIONAL**. The fact that you have been called for document verification does not confer any right to be treated as "**eligible for appointment to the post**". You must therefore ensure that all the conditions of eligibility including the essential qualification as laid down in the advertisement/notice of the examination are fulfilled. If, at any stage, it is found that you do not fulfil any of the condition of the eligibility/suitability or the genuineness of document (candidature is not proven), any information given by you or any claim made by you in your online application form is found to be false, your candidature will be liable to be rejected and you may also be debarred. The final selection will be made after the document verification.

In case you fail to attend the document verification, it will be presumed that you are not interested in the post and your candidature will be treated as **CANCELLED**. No further correspondence will be entertained in this regard.

No liability will be borne by the office in case of postal delay for receiving call letter. No TA/DA will be paid by the office for the journey performed.

For

-Sel-

Superintendent Grade-II,  
Chief Architect,  
Department of Urban Planning,  
Chandigarh Administration.

A copy of above is forwarded to the Chief-Coordinator (Exam. Wing), University Institute of Applied Mgt. Sciences, ArunaRanjit Chandra Hall (Near Post Office), Sector-14, Panjab University, Chandigarh for biometric matching of data of the candidates as per schedule mentioned above and for uploading the document verification schedule on your concerned website.

For Superintendent Grade-II,  
Chief Architect,  
Department of Urban Planning,  
Chandigarh Administration.

Endst. No. (R-7)/Arch-2026/

Dated:

A copy of above is forwarded to Sh. Deepak Jain, Architect-cum-Nodal Officer (Computer) with a request to upload the document verification schedule on the official website of this Department.

For Superintendent Grade-II,  
Chief Architect,  
Department of Urban Planning,  
Chandigarh Administration.

- 50 -

From

The Chief Architect,  
Department of Urban Planning,  
Chandigarh Administration.

To

Ms. Rosy,  
D/o Sh. Naresh Kumar,  
H. No. 1068/B09/001489, Dashmesh Nagar, Nada Road,  
Naya Gaon, Mohali, Punjab.  
E-mail: rosyminhas2711@gmail.com

Memo No. (R-7)/Arch-2026/  
Dated Chandigarh, the

**Sub:- Document verification for the post of Junior Draftsman on regular basis in the Architecture Wing, Department of Urban Planning, Chandigarh Administration.**

Reference on the subject noted above.

It is requested to appear for Document verification in Room No. 324, 3<sup>rd</sup> Floor, Office of the Chief Architect, Department of Urban Planning, Chandigarh Administration at Old U.T. Secretariat Building, Sector-9, Chandigarh on **08<sup>th</sup> January, 2026 at 10.00 AM** alongwith the following documents in original and one set photocopy:

- (i) Latest Passport Size Photograph (Two Nos.)
- (ii) Application form.
- (iii) Matriculation/Secondary Certificate (issued by the State/Central Education Board and NOT by the Principal/Headmaster of the School/Institution where studied), showing your Date of Birth (in Christian Era).
- (iv) Educational Qualification Certificate, as per the requirement of the Post-category applied for. Mark sheets of all semesters/years issued from a recognized Board/Institution/University, indicating clearly the subjects studied in every semester/year in proof that you are possessing the prescribed educational qualification for the post.
- (v) ICT Certificate as mentioned in the Advertisement.
- (vi) Date of Birth Certificate issued by Government.
- (vii) Caste Certificate, if any, as per the instructions mentioned in the advertisement.
- (viii) Identity Proof like Aadhar Card, PAN Card, Driving license etc.
- (ix) And other relevant documents, if any.

Your candidature is **PROVISIONAL**. The fact that you have been called for document verification does not confer any right to be treated as "**eligible for appointment to the post**". You must therefore ensure that all the conditions of eligibility including the essential qualification as laid down in the advertisement/notice of the examination are fulfilled. If, at any stage, it is found that you do not fulfil any of the condition of the eligibility/suitability or the genuineness of document (candidature is not proven), any information given by you or any claim made by you in your online application form is found to be false, your candidature will be liable to be rejected and you may also be debarred. The final selection will be made after the document verification.

In case you fail to attend the document verification, it will be presumed that you are not interested in the post and your candidature will be treated as **CANCELLED**. No further correspondence will be entertained in this regard.

No liability will be borne by the office in case of postal delay for receiving call letter. No TA/DA will be paid by the office for the journey performed.

For *sd.*  
Superintendent Grade-II,  
Chief Architect,  
Department of Urban Planning,  
Chandigarh Administration.

A copy of above is forwarded to the Chief-Coordinator (Exam. Wing), University Institute of Applied Mgt. Sciences, ArunaRanjit Chandra Hall (Near Post Office), Sector-14, Panjab University, Chandigarh for biometric matching of data of the candidates as per schedule mentioned above and for uploading the document verification schedule on your concerned website.

  
For Superintendent Grade-II,  
Chief Architect,  
Department of Urban Planning,  
Chandigarh Administration.

A copy of above is forwarded to Sh. Deepak Jain, Architect-cum-Nodal Officer (Computer) with a request to upload the document verification schedule on the official website of this Department.

  
For Superintendent Grade-II,  
Chief Architect,  
Department of Urban Planning,  
Chandigarh Administration.